



OWNER:

MAITHON POWER LIMITED

PROJECT MANAGER:

MAITHON POWER LIMITED

PROJECT:

**Facility & Catering services at MPL Township & Guest house for Two year, MAITHON
POWER LIMITED, JHARKHAND**

MAITHON POWER LIMITED (MPL), JHARKHAND - INDIA

TENDER REF: (MPL/ADMIN/DB/2024-25/ 2000071862)

**Facility & Catering services of MPL Township & Guest House, MAITHON POWER
LIMITED, JHARKHAND**

EXPRESSION OF INTEREST (EOI)

Facility & Catering services at MPL Township & Guest House, MAITHON POWER LIMITED, JHARKHAND

Enquiry reference no.: - MPL/ADMIN/DB/2024-25/ 2000071862)
Name of Package: Facility & Catering services at MPL Township & Guest House, MAITHON POWER LIMITED, JHARKHAND at 2 X 525 MW Maithon Power Limited (MPL), Jharkhand – India
Type of Bidding: E-tendering / Two Part
Contact Details: Ms. Debarati Bhattacharyya-Contracts, Mobile-9234000596, Email Id:- debarati.b@tatapower.com Ms. Jayashree Choudhury -Head Contracts & Materials, Mobile: 9234550658, Email Id:- choudhuryj@tatapower.com Maithon Power Ltd., (A Joint Venture Company of Tata Power & DVC), Works: Village Dambhui, P.O. Barbendia, P.S. Nirsa, District Dhanbad 828 205, Jharkhand, India

Maithon Power Limited (“Owner”) invites Expression of Interest (EOI) from interested parties for the Two-Part e-Tendering Process of following Relevant Package:

Plant Details	Description	Tender Fee	Bid Security (EMD)	Estimated total package value
2X525 MW Maithon Power Limited (MPL), Dhanbad, Jharkhand	Township & Guest House Facility Management, MAITHON POWER LIMITED, JHARKHAND	INR 2,000/-	INR 1,02,417/-	Rs.90 lacs/- For 1 year

INTRODUCTION:

Maithon Power Limited (MPL) is a 74:26 joint venture of The Tata Power Company Limited and DVC (Damodar Valley Corporation). MPL owns and operates 2x525 MW capacity, Indian coal based thermal power generation plant based on pulverized coal-based boiler technology. The generating plant is in Maithon near the city of Dhanbad in the state of Jharkhand in India. A brief overview of Owner and Site is given below:

Site Name	2 X 525 MW Maithon Thermal Power Plant
Owner	Maithon Power Limited
Project Manager	Maithon Power Limited
Site Location	Maithon, Dhanbad district, Jharkhand, India, on the right bank of the river Barakar in the Nirsa-cum-Chirkunda C.D. Block of Dhanbad district, Jharkhand at a road distance of about 7.5 km from Nirsa, North of G.T. Road (N.H.2) and 10 km north of Mugma railway station on the Howrah Mughalsarai Grand Chord line of the Eastern Railway. ➤ Latitude: 23 deg 49' - 38" N ➤ Longitude: 86 deg 45' - 41" E
Elevation Above Mean Sea Level	156 m to 177 m above Mean Sea Level
Access to Site	➤ Road: About 7.5 km north of G.T. Road Nearest town is Nirsa ➤ Rail: Nearest Railway station – Mugma railway station.

1. SCOPE OF WORK:

Caretaking services for Bachelor accommodation / Guest House and common areas of accommodation:

- 1) Allot the rooms in Guest house/ Boarders as per directive received from Admin (authorized person) of MPL. Un-authorized person will not stay in Township in any condition, and it will be treated as serious violation. Arrange safe handling of baggage of the guest/boarders
- 2) Caretaker of the Anandam Township will also responsible to send all utility bills, payable by MPL (Maithon Power Limited) to ES&A-in-charge within one day of receipt of bill. Caretaker must ensure bill should be receipt by In-charge seven days before due date of payment
- 3) Washing machine shall be provided by MPL. All minor repair works (upto Rs. 2,000) of the machine shall be borne by the service provider. Above Rs. 2,000 repair works shall be taken care by MPL.
- 4) The water tank to be cleaned quarterly or as per the need. Ownership shall under service provider's scope and quarterly cleaning report to be submitted with cost at actual to MPL. Tanks will be

provided by MPL at the beginning of the contract. The septic tank to be cleaned as per the need at additional cost at actual

5) Contract period: The contract period will be valid for 02 year & its on performance based, firstly effective from 01st June, 2024 to 31st May, 2025.

Above is only brief description of scope of work and Detailed scope of work including Detailed Terms & Conditions shall be shared during RFQ/ Bidding stage to the interested bidder submitting valid EOI, which will specify detailed scope of work and terms & conditions of proposed tender/contract.

2. TENDER FEE & TIMELINES:

a) Interested parties meeting the pre-qualification criteria specified elsewhere in this document can request for Bid Document and participate in the bidding process by submitting their Expression of Interest (EOI) and credentials along with the Tender Fee **not later than 26th Feb 2024**. Request for Bid Document/EOI will be not be entertained EOIs submitted beyond this deadline may be liable for rejection.

b) Non-Refundable Tender Fee, as indicated in table above, in the form of direct deposit in the following bank account and submit the receipt along with a covering letter clearly indicating the Tender Reference number

Details for payment of Tender Fee:	
Bank details for submitting Tender fees through bank transfer / NEFT:	Beneficiary Name – Maithon power Limited Bank Name – State bank of India Branch Name – CAG, Mumbai (09995) Address – Neville House, 23 J. N. Heredia Marg, Ballard Estate, Mumbai-400001 Branch Code –09995 Account No – 00000031828734113 Account type – CC IFSC Code – SBIN0009995
Deadline for tender fee payment and submission of EOI:	26th Feb 2024

It may be please be noted that all future correspondence will be strictly done only with Interested Bidders who have done the above steps in time with Authorized Person only through MPL E-Tender System.

C) Detailed Bid Document (also referred as RFQ) shall be issued through Tata Power e-tender portal (Ariba System) only to the parties that submitted a valid EOI as per terms mentioned in this document.

Bidder to note that commercials for subject tender may be conducted through e-auction. Detailed bidding and auction process shall be detailed in the RFQ / tender document

3. BIDDER PRE-QUALIFICATION CRITERIA:

Interested parties to note that Bidder shall be required to fulfill the following conditions and submit relevant supporting documents for each of the following criteria along with the Bid. Bidder must fulfill the following bidder pre-qualification requirement / criteria in order to qualify for the subject work. Bidder will be required to submit relevant supporting documents to demonstrate

their qualification during the bid submission stage against Tender document / RFQ and bidders not found meeting the pre-qualification requirements given below will be disqualified from the tender.

4.1 TECHNICAL REQUIREMENT:

- 1) The bidder shall provide at least minimum two PO copies with po value minimum 1 Cr. for similar type of job within last three years.
- 2) Bidder shall submit the job completion certificate with satisfactory note duly signed by higher management of respective organization. The satisfactory note shall be in attached Format
- 3) The bidder shall possess the capability to initiate services within 03 Weeks from the receipt of Letter of Intent (LOI) or Purchase Order (PO).
- 4) In order to oversee the entire operation, the bidder must assign a suitable and competent manager and supervisors at their own expense. The manager/Supervisor Shall have a background in hotel management and preferably certification from a reputed organization.
- 5) The bidder is obligated to submit all necessary statutory licenses, including FSSAI, to the user within one month from the commencement date.
- 6) The Service Provider shall comply with the Food Safety & hygiene conditions regulations, by Laws relating to preparation, preservation, and sale of food stuffs, soft drinks and fresh meals and disposal of garbage, left over etc
- 7) Any violation in the safety rules shall be viewed seriously and service provider shall be penalized as per MPL CSM Rules.

4.2 FINANCIAL REQUIREMENT:

- a) Bidder must have an Average Annual Turn Over of not less than Rs. 2 Crores during the last three financial years.

The Bidder shall have adequate financial resources to execute the Contract concurrently with his other commitments and shall meet the following condition:

- The bidder must have an average turnover of Rs. 2 Cr. of 2020-21, 2021-22 & 2022-23,(Balance Sheet, Profit & Loss Account Statement for turnover shall be submitted as a supporting document).
- Certified Copy of service Tax registration and Service Tax return for last Three years.
Audited Balance Sheet including Profit & Loss statement for the previous three completed financial years reckoned from the date of application. In case the audited documents are not ready / available, then certified copy by a registered practicing Chartered Accountant may be submitted.
- Certified Copy of Bank statement of the Bidders for last two years.
- Audited Balance Sheet of Bidders for last three years.

4.3 SAFETY REQUIREMENT:

- Safety Records---Please provide safety record for last three years. OHSAS : 18001or 45001 Certificate, ISO 14001 ,9001 Certificate
- Scope of Work (Will be provide at the time of RFQ)
- Statutory & IR requirements for Service Contracts at MPL – Revised
- Service MPL General terms and conditions of Contract
- Contractor's Safety Terms and Conditions
- Safety Bid Document.

5. BID SECURITY/EMD(To be submitted along with RFQ and not with EOI):

Interested parties to note that Bidder is required to furnish a Bid Security along with their Bid (only during Bid Submission stage), as a Bank Guarantee (in the format prescribed in Bid Document) or as NEFT/RTGS/DD for an amount of INR 1,02,417/- (Indian Rupees One Lac Two thousand four hundred seventeen Only). Bids not accompanied by an acceptable Bid Security shall be rejected by the Owner as being non-responsive and returned to the bidder without being opened.